

# DOUGLAS COUNTY PARKS DEPARTMENT

## Parks Advisory Board



### Agenda

Courthouse Conference Room 310

Thursday, September 15, 2016

Signup sheet for audience wishing to make comments. Please note, if comment will be for agenda item or audience participation (or both), comments will be limited to five (5) minutes per person.

9:00 am - Call to Order

Chairman

Roll Call:

Dennis Acton (chair), Lonnie Ferber, Jim Peterson, Greg Logan, Don Larson, Richard Patten, Bill Swift

A. Approval / Amendment of Minutes

Chairman

B. Review Agenda

C. Audience Participation: Agenda Items Only

Chairman

At this time, anyone signing up to address the PAB concerning items on the agenda may do so. Items must be related to PAB responsibilities and jurisdiction. The person addressing the Board shall, when recognized give his/her name and address for the record. All remarks shall be directed the whole Board and limited to five (5) minutes per person with no yielding of time. Comments are encouraged to be in writing if appropriate. The Board reserves the right to delay any action, if required, until such time when they are fully informed on the matter

D. Director's Report

Director

E. New Business

Chairman

- Grants (ATV, County Opportunity)
- PAB Meetings – Revised format concept
- Annual Pass program changes
- Capital Budget Update
- Mildred Kanipe Memorial Park - Management Direction

F. Old Business

Chairman

- Park Master Plan
- Volunteer Project List
- Adopt-A-Park Program
- Executive Session Question

G. Audience Participation

Chairman

At this time, anyone signing up to address the PAB concerning items of interest not included on the agenda may do so. Items must be related to PAB responsibilities and jurisdiction. The person addressing the Board shall, when recognized give his/her name and address for the record. All remarks shall be directed the whole Board and limited to five (5) minutes per person with no yielding of time. Comments are encouraged to be in writing if appropriate. The Board reserves the right to delay any action, if required, until such time when they are fully informed on the matter

H. Parks Advisory Board Comments

Chairman

I. Good of the Order

J. Adjournment

\*\*\*\* AMERICANS WITH DISABILITIES ACT NOTICE \*\*\*\*

Please contact the Park Department Headquarters Office, 1036 SE Douglas Ave. Roseburg, OR 97490, 541- 957-7001, at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

# DOUGLAS COUNTY PARKS DEPARTMENT

## Parks Advisory Board



**Agenda Item:** Grants – Fall 2016 Potential Applications

**Presented by:** Rocky Houston, Director

  **X**   Action Item          Informational Item

### Background

There are (3) potential grant programs open in the fall/winter 2016. The Department is looking to apply to all (3) programs. A list of potential projects is listed below.

### Potential Projects

Grant	County Opportunity	ATV – O&M	ATV – Development
<b>Potential Projects</b>	<ul style="list-style-type: none"> <li>• Windy Cove A Restroom Replacement</li> <li>• Scottsburg Campground Development – Phase II</li> <li>• Half Moon Bay Campground – Phase II</li> <li>• Stanton – Electrical Upgrade</li> <li>• Amacher – Electrical Updgrade</li> </ul>	<ul style="list-style-type: none"> <li>• O&amp;M assistance for Half Moon Bay, ATV Staging Area, Windy Cove A &amp; B</li> <li>• Consideration of acquiring a small tractor to replace existing unit</li> </ul>	<ul style="list-style-type: none"> <li>• Half Moon Bay – Phase II Construction</li> </ul>
<b>Staff Recommendation</b>	Windy Cove A Restroom Replacement	As stated above	As stated above

### Requested Action

Review of potential projects and a motion to move the projects forward to the Board of Commissioners for approval to apply for the grants.

# DOUGLAS COUNTY PARKS DEPARTMENT

## Parks Advisory Board



**Agenda Item:** Park Advisory Board Meetings  
**Presented by:** Rocky Houston, Director

Action Item      Informational Item

### Background

The Park Advisory Board (PAB) has been meeting on the third Friday of the month. In an effort to engage local communities and organizations around Douglas County and to tour Park properties a revision of the PAB meeting schedule is being made.

### Proposal

In an effort to engage with local communities and organizations, develop better partnerships and get the PAB out to Douglas County Parks, the following schedule of PAB meeting is being proposed:

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
Meeting in Central County	Meeting at Courthouse	Meeting in North County	Meeting at Courthouse	Meeting in South County	Meeting at Courthouse
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
No meeting	No meeting	Meeting at Courthouse	Meeting in Coastal County	Meeting at Courthouse	No meeting

The meeting date is being moved to Thursday to assist in community participation.

Elements of a Community meeting:

- PAB member in the area will assist with coordinating and inviting participants
- Department will invite jurisdictions and partners to present informational items to PAB
  - Events in area
  - Recreational projects they are working on
- General Business meeting will occur
- PAB meeting will occur in the afternoon, given potential for site visits in AM

### Requested Action

Review and adopt the proposal for the PAB meetings.

# DOUGLAS COUNTY PARKS DEPARTMENT

## Parks Advisory Board



**Agenda Item:** Annual Pass Program Changes  
**Presented by:** Rocky Houston, Director

\_\_\_ Action Item     X  Informational Item

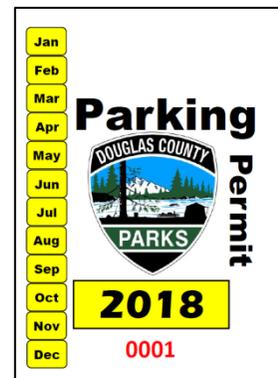
### Background

In 2015 the Department implemented a parking fee program to assist in offsetting general funds revenue.

### Summary of Program Changes

After (1) year of having a parking fee and parking permit program, we have identified a couple of small changes to address items that have come up over the past year.

- **12 month parking permit vs Annual** - We will modify the parking permit to be a 12 months pass. This will provide recipients to use the pass for 12 months from the date of the purchase, instead of for just one calendar year.
- **Kanipe** – We will honor the Kanipe pass at all Douglas County Parks and honor the general parking permit at Kanipe. We will emphasize that the unique Kanipe parking permit is an effort to raise funds for that specific park
  - We reviewed doing away with the Kanipe parking permit, but given the Trust dissolution judgement, it was advised to keep it as a separate parking permit to facilitate tracking of revenue simpler.



### Requested Action

N/A

# DOUGLAS COUNTY PARKS DEPARTMENT

## Parks Advisory Board



**Agenda Item:** Capital Budget Update  
**Presented by:** Rocky Houston, Director

\_\_\_ Action Item     X  Informational Item

### Background

The FY 17 Capital Budget included the following:

Capital Project	Adopted Budget
Windy Cove B Bathroom	\$298,500
Crab Dock	\$538,000
Scottsburg Campground	\$120,000
Windy Cove B Office	\$10,000
Windy Cove B Cabin	\$40,000
<b>Total</b>	<b>\$1,006,500</b>

### Summary of Proposed Changes

I am proposing to change the Capital Project list to the following:

Capital Project	Proposed Budget
Windy Cove B Bathroom	\$298,500
Crab Dock	\$538,000
<del>Scottsburg Campground</del>	<del>\$120,000</del>
Windy Cove B Office	\$40,000
Windy Cove B Cabin	\$40,000
Half Moon Bay – Phase II & Coastal Visitor Center– Development Planning	\$80,000
Chief Miwaleta – Water System Improvement	\$10,000
<b>Total</b>	<b>\$1,006,500</b>

### Requested Action

Review modification of the Capital Project list and advise the Department Board's thoughts on the proposed modifications.

# DOUGLAS COUNTY PARKS DEPARTMENT

## Parks Advisory Board



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**Agenda Item:** Mildred Kanipe Memorial Park – Park Management Direction  
**Presented by:** Rocky Houston, Director

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Action Item     Informational Item

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### Background

Land management, Park management, Revenue needs, Revenue generation and Timber harvesting have been core elements of the Mildred Kanipe Memorial Park before it was a park and before it was developed in 1994. It continues to be an ongoing issue. In the previous (2) fiscal years, the general fund has contributed to the Mildred Kanipe Memorial Park budget to off-set development costs and operational costs.

Douglas County Parks needs a clear management direction for the park that addresses the land management, recreation management and fiscal management for the park. This agenda brief will review limitations set upon the property, the history of planning, timber management and lay out the park management direction I am recommending we take at the park.

### Budget & Accounting Restrictions

Ms. Kanipe's Will identifies several conditions, but (4) key items for its use as a park:

- Land to be given to Douglas County
- A trust be established to assist with the operation of the park
- Timber be cut upon a sustained yield basis with all revenue to be used for capital improvements
- No hunting

The Trust was dissolved in 2012 and all conditions set forth in the Will were voided, except what was identified in the general judgement. These conditions are summarized as:

- All rights, title and interest in the trust property is vested to Douglas County
- All proceeds from timber harvest proceeds must be used at Kanipe Park for preservation, restoration, capital improvements, administration, maintenance and operation of the park.
- Timber be harvested in compliance of the Oregon Forest Practices Act and with the principals of sustained yield Management

Therefore, Mildred Kanipe Memorial Park is managed by Douglas County with its own budget and accounting codes. This ensures that the revenue and expenditures for the park are separate from the rest of the Park system's budget in compliance with the 2012 Trust judgement. This has been reviewed by Douglas County's CFO and it is recommended that the separate budget and accounting remain in place.

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### History on Timber Management

Mildred Kanipe died on July 13<sup>th</sup>, 1983. Two weeks later a meeting was held on July 27<sup>th</sup>, 1983 to discuss the county’s receipt of the property. At that meeting, logging was discussed as a mechanism to develop the park. It was deemed consistent with the Will and wishes of Ms. Kanipe by the estate attorney, Mr. Don Dole.

The November 1983 Proposed Timber Resource Plan for the Kanipe Ranch identified that the uplands were occupied by oak and Douglas fir stands, old clearcuts and pasture. The property, in 1983, showed signs of logging. This is consistent with scale receipts from the 1950s and 1960s showing Ms. Kanipe as one who actively worked her land and participated in timber harvests. It is important to note that the timber receipts do not identify an address of where the logs were picked up from, only whom they were picked up from. In addition, her property may show old clearcuts, but I do not have information that directly states that Ms. Kanipe was the one who completed the clearcut logging.

Prior to the County accepting the property, in October 1985, County Counsel wrote to the Kanipe estate to clarify the conditions of the will and the position to timber harvesting. Mr. Don Dole wrote that timber harvesting was consistent with the will.

After the property was transferred to the County in 1986, it appears that several management plans and resources plans were developed and timber management was addressed in many, if not all of them. For many reasons, those plans and recommendations have not been followed, as it pertains to timber harvests.

### Sustained Yield

The key question that continues to come up is: What did Ms. Kanipe mean by a sustained yield basis for timber harvesting? There have been several opinions of what that was over the years. Instead of discussing the opinions of what she meant, I am going to see what is commonly accepted as a definition of the term.

<p><b>Sustained Yield (noun)</b>(Dictionary.com)</p> <ol style="list-style-type: none"> <li>1. <i>The continuing supply of a natural resource, as timber, through scheduled harvests to insure replacement by regrowth or reproduction.</i></li> <li>2. <i>The amount of a resource obtained from such a schedule without depleting the resource.</i></li> </ol>	<p><b>Sustained Yield (noun)</b>(Meriam-Webster)</p> <p><i>Production of a biological resource (as timber or fish) under management procedures which ensure replacement of the part harvested by regrowth or reproduction before another harvest occurs.</i></p>	<p><b>Sustained Yield</b> (Multiple Use, Sustained Yield Act of 1960; P.L. 86-517 – pertaining to National Forests)</p> <p><i>Achievement and maintenance in perpetuity of a high level of annual or regular periodic output of the various renewable resources of the national forests without impairment of the productivity of the land.</i></p>
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Moving forward, the Parks Department will define **Sustained Yield** for the merchantable timber at Mildred Kanipe Memorial Park to be:

***The management of timber at the park to allow for periodic output (harvest) of trees and the replacement of the trees to ensure regrowth and to not deplete the resource for the future.***

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### Park Management Direction

Here is the management direction proposal for review, comment on and recommendation to the Department and to the Board of Commissioners:

1. Mildred Kanipe Memorial Park will use (3) sources of revenue to operate and develop the park (Figure 1):
  - a. **Recreational User Revenue** – Fees associated with parking, rental, special events and allocations from OPRD for camping sites.
  - b. **Working Landscape Revenue** – Revenue associated with grazing, any future crops, livestock, timber or goods from the park property.
  - c. **External Sources** – Any donations, volunteerism, grants, foundational support or alternative sources of revenue from other sources.

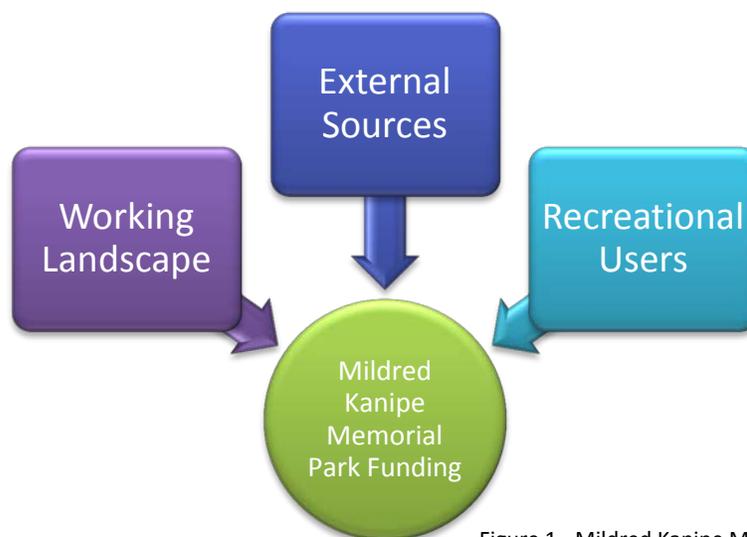


Figure 1 - Mildred Kanipe Memorial Park Funding Sources

2. The park will be managed from an experience focused model. The park will generate income and ensure the aesthetics of a working farm/forest landscape are maintained.
  - a. This does not prohibit timber harvesting, but means that all activities (farming, grazing, forestry, educational and recreational) will be complementary, i.e. the property is not focused on only (1) activity.
3. The property's natural resources will be maintained to ensure a sustained yield.
  - a. Grazing will be managed to ensure the number of animals on the property does not exceed the grazing capacity.
  - b. Timber will be managed on a 1%to 2% annual harvest level, completed on a 10 year basis or as needed.
    - i. An uneven age forest will be developed. Single tree selection for harvest versus age selection or unit selection will be used.
      1. Groups or multiple trees may be selected and small openings may be created (1/10<sup>th</sup> to 2 acres).
      2. This approach is more of an "extensive" approach rather than an "intensive" focus of forest management.
  - c. Future crops, etc. will employ a sustained yield approach.

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### Foundations of Approach

- It is balanced, not focused on a single source for all funding
- It allows current operational needs and deferred maintenance to be addressed and consideration for park enhancements to be funded
- It is consistent with the intent of the Will and the requirements of the Trust dissolution judgement
- It is consistent with the public's concern over clear cutting the park
- It is a community approach, reliant on partners to meet the operational needs of the park
- It requires social license (trust)
- It is a model demonstrating a community farm and forest approach to actively managing/balancing resource protection, recreation and economic development

### Limitations of Approach

- It requires partners to donate and volunteer on an ongoing basis and external resources to meet all fiscal needs for the park
- Timber harvests will be more costly initially, given a broader footprint of activity and more potential infrastructure being developed
- It requires social license (trust)

### Examples:

- Arcata Community Forest, Arcata, CA (working forest + park)
- McDonald-Dunn Forest, OSU College of Forestry, Corvallis, OR (research/working forest + recreation)
- Silver Falls State Park, Silverton, OR – (managed forest + park)
- Ruckle Provincial Park, Salt Spring Island, British Columbia, Canada (working farm + park)