



The meeting of the Board of Directors of the *Friends of Mildred Kanipe Memorial Park Association, Inc.* was called to order at 9:00 a.m. on Friday, February 13, 2015 at the Lane House Annex. Present were board members John Robertson, Karen Roberson, Deb Gray, Celia Scott (and Mike Burke), Midge McGinnis, Leslye Wing, Steve Kennerly and Landa Baily (via phone). Guests present were Jeff Lehrbach from Douglas County Planning Department and Gary Groth from Douglas County Parks.

RESTORE OREGON GRANT– Kanipe Home – Jeff Lehrbach

Jeff Lehrbach, Administrative Planner for the Douglas County Planning Department presented information on submitting a grant request to the State Historic Preservation Office for Mildred's home. This grant would most likely be for the completion of an assessment and/or feasibility study of restoring the home. We would supply the information and estimated costs and Jeff would do the actual submission. This is an in-kind grant which would require us to supply ½ of the funds. The grant submission date is February 27. We would then have until September 20, 2016 to finish and submit final Reports. It appears that Item 7. Pre-Development section would be appropriate for us. County will be the 'grantee' on this Landa Baily will work with Jeff on making the time line and Celia Scott will gather expenses estimates.

CAMPGROUND UPDATES – G. Groth

Gary Groth presented campground updates.

- Fence posts are in and fencing will be installed in the next week.
- Corral locations have been graded and they will be using 'asphalt' grindings in place of rock for footing
- He will check on whether or not one of the gates leaving the equestrian area will be able to be opened from horseback.
- Water lines will be installed after fencing is in
- Whether or not there will be a campground host is still under consideration.
- Consideration being given to adding a couple more sites (one in equestrian and one in non-equestrian areas).
- Still on schedule for April opening
- Calls coming in already asking about opening and reservations
- Underwood Barn – plan is to have the hay removed and burned on site. Also, will probably be boarding up the entrances to prevent visitors from trying to get into the barn.

AGENDA ITEMS

Fundraising Insurance

Renewal came in for event insurance (\$500). Friends purchased this policy last year when we are doing numerous 'off site' fund raising events. We do not feel this is needed going forward. Midge McGinnis will contact insurer and advise them that we are not continuing coverage. (Post-Meeting update – insurer contacted, policy cancelled)

Endangered Building Topics

As discussed during Jeff Lehrbach's talk, first step is to obtain an assessment of building, which can be done by Gregg Olson. After meeting, Celia was able to contact Gary Groth to begin approval process for Gregg's visit.

Deb Gray volunteered to work with Restore Oregon (Brandon Spencer-Hartle) on this event. She has emailed Brandon but not yet received a response. She now has his phone number and will try to contact him that way. At our meeting with Brandon in December, we agreed March would be the soonest this event could happen.

Side note, Brandon Spencer-Hartle from Restore Oregon has advised us that maintenance costs should be factored into any budgeting we do for the Mildred's home going forward.

Document Sharing

Tabled.

STEAM Grant (Science, Technology Engineering, Art, Mathematics) - \$61,179.00

Umpqua Natural Resources Pathway is proposing to provide youth leadership training; STEAM Related learning, post-secondary education goals and career opportunities that involve the area's natural environment and natural resources. Friends of Kanipe is one of the principals asking for this grant which would provide funds for the youth of Umpqua Valley. This is an educational grant. Partners include South Umpqua Rural Community Partnership, Klamath Landscaping, Umpqua Watersheds and Umpqua Natural Leadership Academy. Kanipe Park is the site for two experiential learning events as outlined in the Friends' portion of the grant request.

Decals

Leslye is going to finish up an approved design (Kanipe logo with 'EXPLORE' on it). Decision was made that rather than interior static, it should be either external static or 'adhesive'. Also, a slightly larger one (6x4 vs 4x4). Once Midge McGinnis receives new design, she will ask Anvil for a new estimate. (Post-Meeting update – new quotes received, Board will need to approve moving forward with purchase)

School House Signs

No new updates. Steve is still working this.

1939 and 1952 Maps

Karen Roberson will see if she can have prints made of the best of these maps.

Jim Lee Stream

Back in 2011, Lois Eagleton began the process to have Jim Lee's name placed on an unnamed stream at the park. As the requirements call for a five year waiting period after Jim's death, this project was put on back burner. Interested neighbor recently called regarding status of this project. This project was not begun by The Friends, but rather by Lois after she retired from board. The Friends currently do not have manpower to work this project and as it was not officially a 'Friends' project, we will not be pursuing it. Midge McGinnis will contact the neighbor to advise him of this decision and if he is interested in pursuing this, we will give him what little information we have available. (Post-Meeting Update – volunteer contacted and notes regarding what has been done to date mailed to him. He will decide if he wants to pick this up).

Anniversary Celebration

Tabled. Friends will have been in existence for 10 years this month.

Mission Statement

Suggestion was made that our mission statement could use some 'shortening'. Good ideas were presented, however, this mission statement is part of our ByLaws and making a change to the statement involves updating the ByLaws (including submission to various federal/state authorities). Last year we were advised by a non-profit attorney that our ByLaws are not as complete as they probably should be. We will be working on both the ByLaws and Mission statement this year. Midge McGinnis will find out where any changes need to be updated (government organizations, GuideStar, etc.) and what the process is.

Newsletter

No progress has been made on this. Question as to who this would be sent out to. (members/commissioners). With minutes being emailed to members, Facebook and our website, and the numerous other activities the board is involved in is pushing this to the back burner.

OTHER BUSINESS

School House – Next Step – Interior

Before Tom Rogers can do an interior plan design, it must be determined if there is dry rot up higher on the studs. This will require removing some of the siding to inspect this. We are hoping to obtain a contractor who would volunteer time/labor to remove and replace the siding. Karen Roberson and Steve Kennerly have some contacts they will approach. A volunteer would save the county from having to obtain estimates, etc.

EPA Grant

Celia Scott has received information and a request for assistance on a huge educational grant. Board is concerned about any more commitments. Celia will see what all might be involved. We are happy to supply letters of support.

OED Meeting – GeoCaching Report Out

Next Oakland Economic Development meeting is February 17th. Landa to give report out of our progress with GeoCaching. Leslye Wing has done some research on the internet and we CANNOT put anything in the GeoCache box that would promote/advertise the Friends. Thankfully, she had not yet purchased any ‘trinkets’ which would advertise us. She also wants to get out to the park and find a couple of areas that the boxes could be placed.

Sutherlin Chamber of Commerce

Landa Baily has recommended that we become members of the Sutherlin Chamber of Commerce. She will find out cost of membership and request approval from board. She will be attending their meetings.

Park Advisory Board (PAB)

Next PAB meeting has been postponed from February 20th until March 13th. Our board members are encouraged to attend these meetings as often as possible. They are still reviewing applications for new board members and are looking for one to represent the coastal area.

Energy Fair

Scheduled for April 18th (from 10 a.m. to 4 p.m.). This has usually been a successful event for us to attend. Suggestion made that board members who can attend, could split times up. Volunteers so far: Celia Scott/Mike Burke; Karen Roberson; Steve Kennerly and Landa Baily. \$20 donation to participate (or equivalent item).

Buford Park/Willamalane Park

Friends had a get together with Chaz and Sabine Dutoit (Chaz is president of their Board). Chad gave us a summary of The Friends of Buford Park’s organization. They are similar to us in that the Lane County owns Buford Park and The Friends of Buford Park work with them to improve/maintain it.

We requested if we could see some of their documents. This has to be approved by their board. Landa Baily will follow up.

They have an agreement with the county on parking tags...for a \$40 membership fee to Friends of Buford, the member also receives a parking hang tag.

They also have ‘contracts’ with various agencies (ie: Fish and Wildlife, etc.) to help maintain the acreage.

Karen Roberson is also trying to contact Willamalane Park. This park is run by a non-profit. She is planning to contact Senator Floyd Prozanski’s office to see if they can supply a contact.

Trail Dash – July 11th

Leslye will be planning for this. She will be seeing if the same person who did logo artwork last year is willing to do it again this year. Discussed last year's suggestion of having a 'dog' walk added to the event. Unfortunately the trail that would have been ideal for this portion of the walk is horribly overgrown and would require extensive work to prepare, so this idea will not be used. (Post-Meeting update – event check written and sent to Leslye Wing to reserve park)

Web Site

Leslye would like to 'clean up' our website. Remove (or move) most of the information on the home page that is now out of date. Insert more information regarding campground progress. Update the School House portion.

Leslye will need input from 'stake holders' for the various areas.

Everyone was in agreement that this should be done.

Meeting adjourned at 11:45 a.m.

EVENT DATES

February 17, 2015	Oakland Economic Development Meeting (Tolly's 9 a.m.)
February 28, 2015	10 th Anniversary of Friends Organization
March 14, 2015	OET (Oregon Equestrian Trails) – annual trail clean up
March 20, 2015	Friends of Mildred Kanipe Board meeting
April 18, 2015	Energy Fair – Fairgrounds – 10 to 4 p.m.
April 27, 2015	Adopt-A-Highway
July 11, 2015	6 th Annual Mildred's Trail Dash
September 21, 2015	Adopt-A-Highway

NEXT MEETING

Next meeting will be on Friday, March 20, 2015 (9 a.m.) – Lane House Annex – Roseburg.