



**The meeting of the Board of Directors of the *Friends of Mildred Kanipe Memorial Park Association, Inc.*** was called to order at 9:00 a.m. on Friday, December 12, 2014 at the Lane House Annex. Present were board members Landa Baily, Leslye Wing, Midge McGinnis, Karen Roberson, Deb Gray (via conference call), Steve Kennerly, Celia Scott and John Robertson. Mike Burke and Tom Wing were also present.

**Restore Oregon – Most Endangered Places** – Conference call with Brandon Spencer-Hartle. See Attachment A for details of call.

**Year End Donation Drive** – Board decided that an email to all members suggesting a donation should be done. Midge will draft email for review and send first part of next week.

**Oregon Horse Community – Free Ad** – Board chose three free categories to have our organization name and contact (Landa Baily) placed in their annual directory. (Event Facilities, Horse Camping Information and Trail Riding). This directory focuses primarily on the horse community. Deadline for submission is January 9. (Note: Midge has submitted).

**Kinsman Grant** – Update from Steve. Still awaiting cost estimates. Working with Tom Rogers. This grant will focus on the interior of the school. No deadline on this. Need to first submit a Letter of Interest.

**School House Signs** – Steve brought plans (See Attachment B). Rough cost estimate is around \$300. Will wait till next year to work on. Need to talk to Gary Groth to get ‘green light’ to erect the sign and present a couple of potential sign locations. Karen Roberson has some of the materials (ie: stain) and can obtain a discount for purchasing posts, etc. This would be a temporary sign until school house is totally restored. This would allow us to post information about stages of restoration as well as giving credit to the various contractors and grantors who have made this project a success to date.

**Cemetery Research** - On Monday, December 15, Pat O’Grady will be going to park to map the metal alerts with a Laser Transit. Gary Groth has been invited. Steve to meet him at park at 9 a.m.

**3 Rivers Grant** – Steve will be submitting a grant application before the 12/31/2014 deadline. This grant request will be submitted for the restoration of approximately 20 desks. We will have more desks restored than actually necessary for the school house, but plan would be to then donate the extra desks to various other groups.

**Whipple Evaluation** – Evaluation report due for campground grant is completed and Karen Roberson signed it. Note: Midge electronically submitted it on Friday.

**Newsletter** – Reminder that we would like to get this out in January.

**OTHER ITEMS - Tabled for next meeting:**

**1939 Photos** – We have received four digital photos of the park from 1939 from the University of Oregon. Steve is able to identify places on the photos and Karen might be able to have some enlarged prints made. This is tabled until next board meeting so we can discuss the value of obtaining some ‘close up’ photos from UofO. Also need to verify what the cost would be for each additional photo (we think it is \$10 each).

**Decals/Stickers** – Midge has costs for having some ‘sticker/decals’ made. Did not have time to review and not a priority. Will discuss next meeting, time permitting.

**Glossy Brochures** – We have received them and they are now stored at Annex (500 of them). Midge took some for Roseburg Visitors Center. John took some for Museum.

Meeting adjourned at 12:15 p.m.

**EVENT DATES**

January 9, 2015	Next Board Meeting
April 27, 2015	Adopt-A-Highway
July 11, 2015	6 <sup>th</sup> Annual Mildred’s Trail Dash
September 21, 2015	Adopt-A-Highway

**NEXT MEETING**

Next meeting will be on Friday, January 9, 2015 (9 a.m.) – Lane House Annex – Roseburg.

## **RESTORE OREGON – Conference Call – 12.12.2014**

Conference call held during Friends December Board Meeting. On call were: J. Robertson, K. Roberson, M. McGinnis, L. Baily, D. Gray, C. Scott, L. Wing, Guests T. Wing and M. Burke and Restore Oregon's Brandon Spencer-Hartle

Brandon spent the hour discussing the assistance that Restore Oregon can give Friends and the County regarding the stabilizing/restoration of Mildred's home.

- Round table introductions made and overview of what the Friends have worked on in the past (ie: school house, orchard, hiking trails, cemetery), our fund raising efforts (ie: annual Trail Dash), our vision for Mildred's house (ie: stabilize/museum).
- Seed Grant – typically \$2,500 and is usually utilized for feasibility study
  - This would involve team members from Restore Oregon (ie: Paul Falsetto, Liz Carter (if interested – Brandon will check on this), George Kramer, Tom Rogers (if interested), County representative and Friends coordinator (Steve Kennerly/Celia Scott)
  - Feasibility studies usually cost approximately \$4,000 and take 3-4 months to complete. Brandon will also be sending copies of other feasibility studies.
- Site Visit
  - Sometime after January, Brandon will work with us to arrange a site visit to tour the property and meet, in person, various stakeholders.
  - Celia will help coordinate this effort (to include reps from Restore Oregon, us, the county and others as appropriate (ie: Liz Carter, Tom Rogers, etc.)).
  - We are the leaders in this project, Restore Oregon are the 2<sup>nd</sup> string supporters. They bring the expertise and resources.
- Grants
  - Restore Oregon will help us find grant sources and assist us a bit with grant preparation, but it will be primarily we who will have to write the grant applications.

### Miscellaneous Discussions:

- Assessment of building. We have a starting point from the 2008 Historical Preservation documents. The county is interested in doing assessments on many of the remaining buildings. Local engineer, Tom Rogers, has been involved in the school house and sheep shed and has voiced an interest in the home.
- Use of the building – Mildred's desire was that the house be a museum. Brandon mentioned that while this can be a small source of income, there are better things that can be done to bring in much needed funds. A Pioneer (Home/House) Report is being prepared by Paul Falsetto and as soon as it is available, Brandon

will see that we receive a copy. This will outline other options for historic building use.

- Preservation Pub – Brandon described a very successful event that we might want to consider holding in Oakland. It is an informal presentation done locally by Restore Oregon. Small fee usually charged (\$5). Deb Gray has volunteered to help determine a venue and date suggestions for this event. Tentative date would be after February.
  - Found on Restore Oregon Website:
    - Preservation Pub® is a responsive Restore Oregon program that invites the public to learn more about Oregon’s historic places, discuss local advocacy campaigns, and meet others in their community who are passionate about historic preservation. Preservation Pub® is free and open to all ages (though a \$5 donation from non-members is encouraged). Beverages and snacks can be purchased from the host upon arrival.

*Notes from Gary Groth’s email (based on his reading of this document in Draft):*

“I looked over the minutes from your conference call with Restore Oregon. The whole process sounds very encouraging!

From an administrative standpoint we need to keep in mind the County/Kanipe budget and indemnification. If we plan ahead and keep in good communication this should not be an issue.

- The Friends and the county agree on a scope of work.
- The county prepares, takes bids and administers the contract. A contract is necessary any time we hire someone to do work at the park, even a consultant doing an assessment on the building.
- If the Friends have received a grant for the project it is used to reimburse the county at the end of the project.

This arrangement keeps the Friends out of the indemnification “loop” which was a concern during the schoolhouse project. We can discuss this more at your board meeting next month.”

Attachment A