



The meeting of the Board of Directors of the *Friends of Mildred Kanipe Memorial Park Association, Inc.*) was called to order at 10:00 a.m. on Friday, January 24, 2014 in the Lane House Annex. Present were board members John Robertson, Midge McGinnis, Deb Gray, Karen Roberson, Celia Scott and Steve Kennerly. Debbie Levings, and Leslye Wing were not present. Mike Burke was also present. New Member and member of Campground Committee – Landa Baily
Also in attendance – Lois Eagleton

AGENDA ITEMS

School House Roof Update – Steve

Steve is still attempting to pin down a date from Randy or Hudson. Karen volunteered to contact them so we can get this done.

Pioneer Cemetery Update – Steve

See attached Proposal. Steve will be applying for grant. Question from board is “if nothing is found at the gravesite, do we have to return the grant funds!” Steve to verify that this is not an issue. We are getting the grant to verify these graves, so if we find they are not there, we should still be able to keep the grant to pay for the testing.

School House Sign – Steve

We still do not have a sign up at the School House giving credit to grantors, donors and contractors. Steve has found a place to obtain ‘plastic’ signs that could be affixed to a 4x8 plywood board. This would serve nicely as a short term sign which would be able to be ‘edited’ as we go. The plastic signs would be approximately 18” x 18” or less and could have vinyl text put on them as we proceed. Board asked Steve to get costs. Midge can supply dates and names of grants, contractors, etc. for the signs when we are ready to move on them.

Pioneer Orchard – Steve

Nick Botner has some of the original stock available so that we could replant original varieties of trees. Also found a place that we could buy them. About \$100.

Flyover Video – Steve and Board

Should the agreement be finalized Wednesday, everyone felt that we should move quickly on getting a short YouTube plane and hiking video done. Lots of potential sources to get this done:

- Celia and Mike have a friend who does videos
- Landa knows of a potential pilot
- Steve has some contacts already

Trail Dash – Midge for Leslye

We are still on to hold the Trail Dash on July 12th. Leslye will be contacting Cabelas shortly for a donation. Need to get this in at least 60 days ahead of time.

Steve had an idea for Trail Dash silent auction...getting in touch with wineries earlier to get all of them on board with some wine donations.

Expenses Incurred by Board Members – Midge/Board

Recently with all the campground activity, expenses for paper, ink, stamps, etc. are higher than normal and are being incurred by more than just Midge. It was voted that The Friends budget should cover these expenses. Receipts should be given to Midge and she will reimburse you. Reminder...you can take these expenses as tax deductions if you do not get reimbursed....same thing with your mileage....deductible.

Campground/Agreement/Fund Raising

- **Agreement** – Karen and Deb passed most recent ‘agreement’ out and board reviewed it. Celia Scott made motion to go forward with it, Steve Kennerly seconded it and board voted yes. Doug Robertson would like to sign off on it on Wednesday, so we need to be there. John and Midge will need to be present to sign the agreement (update: Karen/Deb have found out that he’d like it signed before Wednesday). One of our wins was the Park Master Plan has been added into the agreement! Suggested that perhaps Callin S. would be willing to write a grant to cover cost of developing the plan.

UPDATE – Agreement was signed off by Friends and Commissioners on Wednesday morning, January 29th, 2014!

- **Returning of Donation** - Karen advised us that she has learned that returning 501(c)3 donations can be problematic. It is critical that donors agree that they will not take a tax deduction if their donation is returned. We need to contact the list of donors who have already sent cash in under the No Clear Cut or Campground stipulations. Midge will draft letter and have Karen, Deb, Diana and Landa review it prior to sending it out. There are approximately 11 individuals on the list.

UPDATE – Deb Gray and Midge McGinnis had conference call with attorney who specializes in non-profit organizations...he gave us great advice and we should be just fine with stipulated donations. Will explain further at next board meeting. But he recommended that we do not need to do this.

- **Crowdrise** – If we use a fundraising site, this one looks to be one of the best. They are affiliated with GuideStar (which we are listed in). Discussion as to who could set the site up. Kim C. had written up a draft for one of the other fundraising sites, perhaps she would be willing to do it (Note: Midge has since looked more at Crowdrise and if we use that one, she may have to do the set up as it required the id/password of the GuideStar representative to complete. We may also need to set up an Amazon account (this site does not use PayPal).).
- **Bank Account/Trust Fund** – It has been recommended that we create a new ‘trust’ account for donations coming in for the campground. It would still be under The Friends (for 501(c)3 purposes), but would be a separate account. Karen will work with Daniel Robertson on this.
- **Our Website/Donation Page** – We’ll also want to include a check box for whether or not we can publish donor names/amounts.

- **Clay and Gary – Campground Plan** – Gary and Clay have met and gone over a proposal for Clay to do the campground plans. Appears this might be a ‘go’! Unfortunately, this in-kind donation will not apply toward our \$65K goal.
- **Accountability – County** – While financial records are available to the public, we all fee the county needs to be supplying us with better accountability regarding the expenses being incurred at Mildred Kanipe Park.
- **Fundraising** – Celia Scott is the coordinator for fundraising. She need to be made aware of events/dates of any fundraising activites so that they do not overlap. Suggestion was made by Lois E. to place an event roster on the Kiosks at the park... great idea! For now just the day use since equestrian side is closed for the season (except for hikers, of course).
- **Idea for “Donor Perks”** – Group photo of donors at park entitled Pioneer Donors; various items with our logo on it. T-shirts were not recommended. Ideas – mugs, coasters, mouse pad, pens?

New Topics/Miscellaneous

Bio Char - Jim Long approached Celia Scott regarding Bio Char demonstrations at the Park and partnering with The Friends with a portion of the fees going to The Friends. Discussed and board decided we have just far too much on our plates at the moment to help out with this. But, of course, we will gladly and thankfully take any donations they’d like to make ☺.

Debbie Levings – Sadly Debbie has been overloaded with family issues and has not been able to actively participate for many months. John is going to attempt to contact her and see if she’d like to take a sabbatical. We would then ‘fill’ her position on the board with someone else.

Meeting adjourned at 12 noon.

EVENT DATES

January 29, 2014 – Commissioner’s Meeting – Finalize/Sign Agreement
 February 7, 2014 – Friends of Mildred Kanipe Board Meeting - Annex
 February 8, 2014 – Work Party – clear Hawthorne in Nature Trail area
 May 4, 2014 – Adopt-A-Highway

NEXT MEETING

Next meeting will be on Friday, February 7, 2014 at 10 a.m. at Lane House Annex

Meeting was adjourned at approximately 11:30 a.m.