



The meeting of the Board of Directors of the *Friends of Mildred Kanipe Memorial Park Association, Inc.* was called to order at 10:00 a.m., July 29, 2011 in the Lane House Annex. Present were board members John Robertson, Midge McGinnis, Deb Gray and Karen Roberson. Leslye Wing was on vacation, Debbie Levings and Steve Kennerly were unable to attend. Celia Scott, Mike Burke, Clay Baumgartner and Mike McCarty were also present.

## **AGENDA ITEMS**

### **School House Restoration**

Due to a family emergency, Steve was not present, however, Karen and her husband, Clay brought us up to speed.

It appears that we do not have enough funds from the grants to complete the project of raising the building, putting new foundation in and lowering it.

We have the detailed plans now and one written bid. We have a verbal bid and another written one due (Karen has the one written bid). Bids are coming in around \$18K to \$20 and we only have \$20,500 (of which \$6.5K is already spoken for).

Clay has gone over the plans and they are calling for some pretty expensive items.

We owe Tom Rodgers about \$6.5K, but do not have an invoice yet. Karen will contact him for this bill and also to see if he has some 'soft' copies of the newest plans for us to put on the website.

Karen requested copies of all the grant submissions to see exactly what we said we were going to do with each of the grants. Between what Steve and Midge had and some documents/web sites that Leslye had, we hope we have all the documents. Karen will review what Midge gave her. We will also have to look thru what Steve has to be sure we have complete sets.

Clay has come up with some recommendations:

- See if there is any possibility of the County being able to supply the extra funding
- Go back to the granting agencies to see if they will give us additional grant funds

- If neither of these are feasible, we'll need to look at the plans and determine where we might be able to cut back
  - We also discussed attempting to obtain donated materials. This is always a possibility, however, with time running short and us being such a small group, it would be a strain to attempt this
- Next Step...
  - Karen and Clay will lay out all the expenses
  - Karen will get in touch with Steve and get all the bid information together
  - John will see if he can set up a meeting with Jim Dowd in the next couple of weeks to discuss the school house plan

### **Mildred's Trail Dash – July 9 Recap**

Mike McCarty was present and we discussed how things went with this year's Dash and some ideas for next year.

- Marking of trails will be done with 'chalk spray' with minimal use of signs
- Feedback has been excellent with comments coming back to board members and Mike on a great run and looking forward to next year!
- Discussed letting sponsors/donors set up booths next year. No one saw in issue with this. Deb did, however, point out that it could make our silent auction less profitable if one of the 'donations' came from a vendor who sets up a booth!
- Need to have a bit better marking at beginning of trail as some people started going wrong way AND make sure the cattle gate attendant knows which way the runners should go!
- Routes will stay the same.
- One place that caused confusion was at the hill after the water point. Sign was there, but another one further up the hill seemed to be the one runners were seeing. Mike will make sure this doesn't happen again next year.
- T-shirts...need to charge more for the shirts (\$10?) and make sure we plan for 'freebies' for our \$150 sponsors and maybe the \$50 ones, too? Also, all volunteers at the dash should be entitled to a shirt. Mike thought it would be great if somehow we could get the t-shirts printed earlier so that they could be distributed to sponsors ahead of time as advertisement.

Ah and the bottom line!! We made \$1,436.95!

### **MISCELLANEOUS**

#### **Jim Dowd**

Jim has retired, however, he is continuing to work as a contractor. Need to find out what the future plans are for the park department.

## **Glossy Brochures**

Midge did a recount. We have about 600 left so do not have to worry about this quite yet. Suggestion to put label on back with our web site. Midge had done some of them, but will keep plugging away at them a little at a time. The number on the back isn't a good number, so covering it with a sticker with web site would be a good idea.

## **Caretakers**

Connie and Charles Bloomer have been mowing like crazy! Mike Burke had mowed a swatch around the schoolhouse (took him over two hours!)...now it's all mowed and it was done by the new caretakers! They also appear to be mowing some of the equestrian area. WOW!

## **School House Door**

Mike and Celia asked if we knew that the school house door had been broken into! This was news to us. Apparently, it was done sometime prior to the Trail Dash as the caretakers told Mike/Celia about it then! Do not know if Jim Dowd is aware of it.

## **Storage at the Lane House Annex**

John has very generously told us that we can store some of our items at the Annex. We currently have our canopy, the 2011 Trail Dash supplies including the route map that Mike made, a small supply of the 'glossy brochures and a set of the schoolhouse plans. Deb will bring the banner, table cloth and other supplies she has. Whoever has the large display panels that Lois made; those should also be brought over to the Annex for safe keeping. Having everything in one place will make it easier for setting for any events we go to...we'll know where everything is living! ☺

## **Park Department Office Has Moved**

Parks Department is now in their new location: Justice Building of the Courthouse, 1036 SE Douglas Street, Room 116, Roseburg, OR 97470

## **NEXT MEETING**

Next Meeting will be on **August 19, 2011** at Lane House Annex in Roseburg at 10:00 a.m.

Meeting was adjourned at approximately 11:00 noon.