



The meeting of the Board of Directors of the *Friends of Mildred Kanipe Memorial Park Association, Inc.* was called to order at 10:00 a.m., May 27, 2011 in the Lane House Annex. Present were board members John Robertson, Midge McGinnis, Deb Gray, Leslye Wing and Karen Roberson. Debbie Levings was unable to attend. Steve Kennerly, Mike Burke, Mike McCarty and Ray Jensen were also present. Tom Rodgers came and presented plans for English Settlement Schoolhouse.

## **OLD BUSINESS**

### **School House Restoration**

Tom Rodgers came with plans! He reviewed the plans with us. We discussed permits required. Tom Rodgers will do some building permit comparisons. Apparently there are different requirements/permits depending on what we plan to do with the school house (ie: meetings/school room, etc). We'll need to eventually put in a handicap ramp on the back of the schoolhouse to be legal.

Discussed using 'stamped' concrete to resemble old stones/timbers.

As the front step is too high to be legal, we're going to have to do a bit of a change on the front entrance so that there is a porch. However, use the old stone step as the first step. Steve is going to contact 'SHPO' to be sure that whatever we do is going to be acceptable from a historical standpoint.

Tom left us with large set of plans (which we'll keep at the Lane House Annex..Midge will bring a large box/container to next meeting to store this and some other things that are sitting over there). Steve, Karen and Deb have a smaller set and Deb will make an extra copy at work for Midge to put with archive data. (she'll bring that to next meeting for Midge).

Ray Jensen asked if we'd thought anything about security. This will be put on next month's agenda as he has an excellent point. We need to come up with some ideas and then work with Parks department on how best to secure the school as best as possible.

## Mildred's Trail Dash – July 9<sup>th</sup>

Moving along!!!

- Only a couple of posters left, discussed having more printed...agreed we can just use the colored information sheet now as we have 100 posters out there!
- Marking of trail... last year there was some confusion as to where the trail was. We'll be doing everything possible to insure trail intersections are clear. Marking with white, having extra volunteers at intersections, neon ribbons and neon signs (different colors for 9K vs. 5K).
- Plan on doing weed whacking about 2 weeks prior to run.
- Start set up, trail marking on Friday, the 8<sup>th</sup>.
- Mike will be getting bags from Big5 again for runners
- Leslye has contacted Road ID and we'll be getting 100 bibs for the 9K runners (will use leftovers from last year for 5K runners/walkers)
- Leslye has ordered more ribbons and award medallions
- T-shirts will probably be gray with one or two colors for printing. She was thinking of perhaps making the peacock a different color. Mike gave her name of another vendor for the shirts.
- Mike dropped off forms at Sherms for fruit donations
- Steve was very busy 'hitting' up places and turned over what he got to Leslye.
- Midge got a \$160 room/comps donation from The Mill in Coos Bay and is hoping to get a sponsorship from the company she works for (NXP Semiconductors)
- Karen's husband, Clay, has once again donated a sponsorship...THANK YOU.
- Push for this next month is to obtain more donations/sponsorships. Hopefully, the registrations start pouring in shortly.
- Decided that this year we will start the raffle give-aways and silent auctions at a specific time. Race starts at 8:30 a.m., so raffle will start about 9:15-9:30 and silent auction immediately afterwards. Last year we waited until all runners were in and Leslye was back from water station...vast majority of runners will be in by 9:15 and Leslye will just leave some water at water site and come on back in.
- Leslye has a donor/sponsor list started and is keeping track of who's giving what so that Midge can send out thank you's after the run.
- We'll be allowing 'vendors' to set up booths if they would like. Lois has voiced an interest to promote sales of her book, Anytime Fitness has also asked. Both have been advised that they are welcome to do so.

Volunteer Estimate:

Sign-up – 2-3

Gate Keeper – 1

Water Station – 1

Silent Auction – 1

Assistant to Mike at Finish Line – 1

Extra volunteers at major intersections - ?

## **GIS Project**

Leslye received a phone call from a U of O student (Greg Eggers). He is doing a GIS project and wanted to use the Park as the subject. He's spoken with both Midge and Leslye and met with Leslye the other day. Goal will be that he will get accurate mileage for all trails (hiking and equestrian), pinpoint 3-4 geo-cache locations, create map with topo as well as mileage on it. He plans on starting on Wednesday and with any luck we'll have some accurate mileage info prior to Trail Dash!

Greg is also interested in becoming more involved with the Friends group in the fall. He'd like to see more annual events being booked at the park.

**Hiking Trail Benches** – Ray brought pictures of the new benches! They look great. Leslye has posted some on our web site. Midge sent off a 'thank you' letter to the Job Corps and the Friends of Umpqua for handling this project and doing such a wonderful job.

## **UNFINISHED BUSINESS FROM LAST MEETING**

**Publicity – Need update from Debbie as she was not at meeting....**

Debbie has volunteered to put together a publicity plan for us. She'll have it ready for next meeting.

## **NEW BUSINESS**

**Chuck is Leaving**

Karen's sister-in-law (Jeannie) is hosting a pot luck at her house on June 5<sup>th</sup> at 12 noon for Chuck and his family. Chuck is scheduled to leave the park on June 12<sup>th</sup>. Leslye will contact Katrina at Parks department to see if they have hired a new caretaker.

**Hawthorne, Scotch Broom, etc. Control at Park**

Question was raised as to whether or not the Friends group was becoming involved in invasive species control at the Park. With the loss of Jim Lee, is there anyone who is taking over the reins? Midge volunteered to call Walt Barton at Douglas Soil and Water to see if they have any plans to take an interest in the park. Ray Jensen thought we had enough 'clout' to get the Park to do something. We really don't, all we can do is ask if there are any plans that Jim Dowd might be aware of to control the invasive species situation going forward. Same thing with the fire department...are they planning to do any controlled burns at the park? We need a "Jim Lee" advocate...

## **NEXT MEETING**

Next Meeting will be on **June 24, 2011** at Lane House Annex in Roseburg at 10:00 a.m.

Meeting was adjourned at approximately 12:00 noon.

## **IMPORTANT DATES**

**July 9, 2011** – 8 a.m. – Mildred's Trail Dash